

"With A Little Help...", Inc.  
Board Meeting  
Minutes from Saturday, November 3, 2012

Hans Christiansen's Home, Watertown, WI

Present: Erica Andres, Laura Kavalauskas, Samantha Kostowicz, Linda Lee, Mary Kay Lee, Donna Palkowski, Scott Uhlman, Kelly Zolinski

Absent: Jeff Martinkoski (excused), Jean Wiza (excused), Matt Hoehn (unexcused)

Guests: Patrick Donohue, other guests arrived for potluck that followed meeting

Meeting was called to order at 2:20 p.m. by President Samantha Kostowicz

Request for additional agenda items made by Samantha, nothing additional added

Motion to accept, approval of September 9, 2012 meeting minutes by Scott Uhlman, second by Donna Palkowski

#### **Financial Report**

Review of Financial report by Treasurer Mary Kay Lee. Current net worth is \$78,030.69. Expenses were to October raffle winners, Jean Wiza for Lisa Fischer memorial flowers, Donna Palkowski for purchase of candy bars (fundraiser), Carrabba's for Wine Tasting (fundraiser), Home Health Care for summer camp hospital beds and Jim Lee for reimbursement for banner frame.

Revenue included, but not limited to \$5,500 donation from the Fondy Vintage Auto Group, proceeds from August car show.

Compared to same period of 2011 our net worth was \$59,630.69 for an increase of \$18,400 over last year. Motion to accept, approval of Financial Report by Erica Andres, second by Laura Kavalauskas.

#### **2013 Summer Camp – Saturday, July 27 – Friday, August 2, 2013**

Applications will be mailed March 9, 2013, due on May 4, 2013 and confirmations will be sent June 1, 2013

#### **Activities**

Board members should begin thinking about which types of programs they would like to plan. Ideas thus far include:

- Poetry reading – possibly off hill or castle porch
- Use of board walk for group fire or cook out
- Rock a Fellas DJ's are retiring. Alex Wagner (Steve's son) might be available to come to camp; Donna will follow up with him for Thursday night dance. Erica also has a friend from the Dells area that might be willing to donate his time, Erica to follow up.

- Murder Mystery – possible activity for summer or a weekend camp. Donna has contact information and will follow up. Unsure if there would be fees at this time. The board decided they could offer reimbursement for mileage but that would be it.
- Sports – along with other activities Joe Fortuna is planning a sports program – more details to follow.
- Night time trail rides – Samantha will confirm with Carissa Miller (Wawbeek staff)
- Game Night was a success last year and we should consider again this year
- Bingo – use of machine – prizes would need to be obtained
- Logo Trivia Game – Samantha
- Scavenger Hunt
- “Get to Know You Game” (Loser) – might be a good icebreaker for Saturday night. Erica and Kelly to coordinate.
- Memorial service

#### Theme

- Cultural Days
- Cruise
- Travel the World

#### Orientation

Camper and volunteer orientation will be held Saturday evening. Check in table was helpful and should continue. No other details at this point.

#### Donations

- Mike and Kelly Zolinski have offered to donate Saturday evening meal.
- \$300 committed by US Bank/Marquette for cookout sponsorship
- Gift Cards definitely the best option.
- Need to develop a wish list and only target donations for these items.
  - 20 cases water
  - 25 cases of soda
  - 100 hamburgers
  - Pizza for dance (Erica/Moose Jaw)
  - Snacks
  - Ice Cream
  - Hot dogs for camp fire
- Sam and Pat will follow up with Liberty Mutual Community Giving on possibly sponsorship
- Linda to follow up with PNC Bank on their community giving program

#### Other

- What are the consequences of leaving camp? Further discussion needed and decision needs to be communicated to individuals personally and during orientation.
- Visitor day should be limited to ONE day only – likely Wednesday.
- Rules should be posted along with several activity schedules around camp.

### **Weekend Camp**

Weekend camp is scheduled for Friday – Sunday, February 1 – 3, 2013. Applications have been sent out and are due January 4<sup>th</sup>. There will need to be a minimum of 10 campers for camp to occur. Samantha and Erica are coordinating. There will be a \$30 camp fee for campers to help defray costs.

Activities will include:

- Friday night – arrival, game night, cards, social, etc.
- Saturday mid-day – either Valentines or Super Bowl Cake Decorating (Linda & Mary Kay)
- Saturday evening – possible Murder Mystery (Donna obtaining specifics)

Meals (coordinated by Jean, Mary Kay, Joy and Linda)

We have gift cards left from summer camp that can be utilized. Additional cards should be secured. All will be used for soda/water/snacks/food

- Friday night – Chili Bar
- Saturday a.m. – continental breakfast
- Saturday lunch – Mac & Cheese (Joy) and hot dogs
- Saturday dinner – Tator Tot Bar, decorated cakes for dessert
- Sunday a.m. – bread pudding, eggs, sausage, etc.

### **Logo/Brochure/Letterhead**

New banner has been completed – thanks Mary Kay for having her company donate.

Linda, Scott and Erica are reviewing current brochure and will have draft available at next board meeting. Brochure will include general camp information and would be suitable for potential campers/volunteers or to include with foundation letters.

Sam will send out a Word document that can be used as letterhead in lieu of having letterhead printed and distributed. Seems to make more sense since individuals just print direct these days.

### **Recruitment**

Jean has received a name of a potential camper from Minnesota. He should be sent a weekend and summer camp application.

Linda was contacted Shannon Cagney from MDA about forming a team for the Muscle Walk. A date has not been selected for the Walk nor was the location available. More information to follow. Shannon did say that if we were interested we could do a Bake Sale again this year – splitting the proceeds with MDA.

MDA is also willing to share their mailing list of potential campers over the age of 18. The mailing piece would need to be complete and mailed directly at their office in Brookfield. Something to consider in early spring.

A spring picnic is being planned for WALH. Not only to serve as a social opportunity for current members but new MDA “graduates” and others on their mailing list over the age of 18 would be invited. Details to follow but would likely be held early June 2013 at Scott and Linda’s house. RSVP’s would need to be collected to gauge numbers and interest. Laura also has access to parent information which will be helpful to invite to this outing.

### **Fundraising - Current**

Carrabba's Wine Tasting/Dinner was a huge success. 65 people attended. Silent auction secured \$2,868 and ticket sales \$2275. We had to pay Carrabba's \$687 which gave us a net profit of \$4,610. Thanks to committee members Erica Andres, Mary Kay Lee, Julie Chaloupka, Jean Wiza, Donna Palkowski and Linda Lee for arranging. Donna will follow up with Carrabba's and ask if additional space would be available next year.

Shoe Sale – no update

Entertainment Books – no update

Bucky Books – Mary Kay was able to state that Karen Foxgrover obtained 60 books, 20 of which have been sold.

Boston Store Community Day Sale – Jean Wiza has obtained the books which sell for \$5 each. 100% of proceeds are given to WALH. Erica and Laura will be selling at Boston Store/Southridge on Wednesday, November 7, 2012 from 6 – 8 p.m. Final numbers will be provided at our next meeting.

Candy Bars – Donna Palkowski has them if anyone is interested. They are being purchased on an as needed basis.

Year Round Raffle – Mary Kay has distributed 300 of the 1,000 tickets. Huge fundraiser for organization which needs all members to participate! Linda will send follow up email to group members seeking them to purchase/obtain tickets.

### **Fundraising – Upcoming**

Emil's Pizza – no update

Kringle – Linda and Scott to coordinate. Delivery will be March 23. We have a board meeting that day at Kelly Zolinski's home in Cottage Grove which will be helpful for the Madison members. Order forms will be brought to Winter Camp on February 1. Order forms will be due on March 15.

Restaurants – Joe Fortuna and Matt Hoehn are selecting a March 2013 date for a Buffalo Wild Wings fundraising dinner. Erica will select a restaurant and plan outing for early January 2013.

Hanging Plants – Laura Kavalauskas has a contact at a greenhouse in Coloma, WI that makes 12" hanging flower baskets. The baskets cost \$15.50 plus \$1 each for delivery. She will follow up with them to check on minimum number of baskets that we would need to order. Laura will develop an order form which will be distributed at Winter Camp. Orders will be need to be turned in at the end of March and the plants would deliver before Mother's Day.

### **Social Activities**

Sam will check into the possibility of having an outing at a summer minor league baseball game or Brewer's Game.

### **Newsletter**

The newsletter that was sent in October 2012 has a new look that incorporates the new logo and font. The next issue will be sent prior to Christmas and will showcase the continued contributions of the Fondy Vintage Auto Club along with all of the fundraisers and activities mentioned above. Any further submissions should be sent to Scott Uhlman.

### **Future Meetings**

January 12, 2013, 1:00 p.m., Franklin Public Library

March 23, 2013, 1:00 p.m., Zolinski's home, Cottage Grove

May 4, 1:00 p.m., location tbd

June 22, 1:00 p.m., location tbd

Meeting adjourned at 4:00 p.m. by President Samantha Kostowicz. Motion to accept by Scott Uhlman, second by Erica Andres

11/3/12 WALH meeting minutes submitted by:

Linda Lee, Secretary

11/15/12