

“With A Little Help...”, Inc.
Board Meeting
Minutes from Saturday, June 22, 2013

Linda Lee and Scott Uhlman’s House
Oak Creek, WI

Present: Samantha Donoghue (Kostowicz), Linda Lee, Mary Kay Lee, Erica Andres, Jeff Martinkoski, Scott Uhlman, Kelly Zolinski, Jean Wiza

Absent: Laura Kavalauskas (excused)

Guests: Julie Chaloupka, Bonnie Lindemann, Tom Downs, Josh Downs, Bill Melchert, Pat Donoghue

Meeting was called to order at 1:25 p.m. by President Samantha Donoghue

Request for additional agenda items made by Samantha, nothing additional added

Motion to accept, approval of May 4, 2013 meeting minutes by Jeff Martinkoski, second by Erica Andres

Financial Report

Review of Financial report by Treasurer Mary Kay Lee. Current net worth is \$98,090. Notable expenses were to May and June 2013 raffle winners and the Department of Administration for renewal fee. Revenue included fundraising and donations as well as sponsorships. For a complete list see Financial Summary.

Compared to same period of 2012 our net worth has increased \$25,862.

Motion to accept, approval of Financial Report by Scott Uhlman, seconded by Jean Wiza

2013 Fall Weekend Camp – Friday, November 8 – Sunday, November 10, 2013

Applications will be available mid-August. The cost will be \$32 per person for two nights. Campers will be obligated to pay the registration fee.

2014 Summer Camp

Samantha has confirmed dates of Saturday, July 26, 2014 – Friday, August 1, 2014 with Easter Seals Camp Staff. A contract will be forthcoming.

2013 Summer Camp – Saturday, July 27 – Friday, August 2, 2013

Confirmations have either been emailed or sent through USPS for applications received to date. At this point we are short three male volunteers. Overall we have 33 campers and 41 volunteers. Included are two new female campers and two new male campers.

It was discussed and decided that should a camper need skilled nursing care they will need to bring their own caregiver. This would include, but not limited to, cares involving catheters, vents and feeding tubes.

Actual cost is \$60.75 per person, per night (Friday, \$30.25). One person staying the entire week costs \$334.

Transportation

Dennis, Margaret, Mary Ann and Jeana have all requested transportation. We will attempt to work within the organization to provide transportation so as to not have to go through a transit company. Samantha will contact transit company to determine costs. (see Hoyer Lifts below).

Hospital Beds

Erica has information on which campers require beds and will order accordingly. She will reach out to Wawbeek staff on arrival and where beds should be placed. Important to note that beds are not to be moved/disassembled once delivered.

Hoyer Lifts

For the safety of both camper and volunteer Margaret and Mary Ann will be required to use a hoyer lift during camp. It is possible that hoyers can be shared but the individual will need to bring their own sling. Possibly they would bring one to share or Julie indicated that Jenny's could be made available. Their sleeping arrangements should accommodate this. Erica to make these arrangements with the individuals involved. This may be another reason why the use of a transit company is needed. Otherwise Erica will find out if home health care agency can rent them to us.

Activities

See schedule of activities that follows.

- Location to be determined for dance – Julie and Bonnie will decide upon arrival at camp
- Cookout and movie will take place by the Castle. Survey results show that the movies will be Identity Theft (Erica will bring) and Argo (Sam will bring).
- Pool parties will include nonalcoholic drinks, music and beach balls.
- Karaoke will be coordinated by Jean Wiza and Jim Chaloupka. Jim is pretty “techy” and will do research on online options.
- Ice Cream Social – Mary Kay to coordinate with Culver's on donation.
- Corvette Club – Chuck Bermke has confirmed they will be coming Thursday night. In Scott and Linda's absence Erica will greet them and supply them with shirts.
- Scott to confirm with Staulker Paintball.
- Location for camp pictures will be determined upon arrival
- Erica has secured a local DJ for the Thursday night dance.
- Craft project will include painted/decorated picture frames and clay pots. Julie, Bonnie and Linda working on obtaining supplies.

Theme

- Hollywood – will be used for theme for the dance and used sparingly throughout the week.

Orientation

Camper and volunteer orientation will be held Saturday evening at 6:00 p.m. Check in table was helpful and should continue. Sam has drafted the verbage for the Code of Conduct Waiver that all campers and volunteers will be required to sign at check in. This is the same that is in the application but will be used as a reminder.

Donations

Donation committee will continue to work on needed items. Committee consists of Linda, Jean, Mary Kay, Sam and Laura.

- Mike and Kelly Zolinski have offered to donate Saturday evening meal. Dinner will be at 6 p.m. and will be immediately followed by Orientation.
- \$300 committed by US Bank/Marquette for cookout sponsorship – new branch manager – may not happen. If not Linda and Scott will seek alternative sponsorship.

- Gift Cards definitely the best option.
- Wish list items
 - 20 cases water (10 cases have been confirmed)
 - 25 cases of soda (confirmed donation from Pepsi)
 - 100 hamburgers
 - Pizza for dance (Erica/Moose Jaw) (confirmed)
 - Snacks
 - Ice Cream
 - Hot dogs for camp fire

Other

- What are the consequences of leaving camp – the first time an individual leaves during camp they will be given a warning. Should there be a second occurrence they will be asked to leave.
- Visitor day will be limited to ONE day only – Wednesday unless other arrangements have been made with Sam or Erica.
- Rules should be posted along with several activity schedules around camp.
- T-shirts have been ordered through Jim Phillips LLC. Delivery will be the week prior to camp. 25 White shirts along with breast pocket WALH logo will also be ordered and will be available for purchase at camp as well as at the Fondy Vintage Auto show.
- Sam will communicate with camp kitchen survey results for food. We will leave it up to them when to serve each.
- Kim Whitmore and Joe Fortuna have requested to visit on Thursday rather than the Wednesday visitor day – this exception will be allowed.
- A reminder will be given to campers and volunteers about limiting the use of cell phones. Not only is your priority your camper but it is better for the overall camp experience.
- Bonnie, Tom, Jeff and Scott will go to Fondy Auto Show on Sunday, July 28.
- Jeff will reach out to a friend at CVS Pharmacy about receiving a first aid kit.

Brochures

5000 new brochures have been received. For now they will be stored by Scott and Linda – please reach out to them if you are in need of any.

Recruitment

Recruitment drive will begin immediately following summer camp.

Fundraising - Current

No current fundraising at this time.

Fundraising – Upcoming

Erica will coordinate a restaurant fundraiser following camp.

Wine Tasting Dinner/Raffle is being planned for this fall. Committee will be chaired by Jean Wiza and will include Linda, Julie, Erica, Mary Kay, Donna and Sam. Committee will meet on Monday, July 1 and work with Carrabba's to select date so requests for raffle items can be sent.

Year Round raffle – ongoing.

By Law Revisions

Samantha provided us with a draft of a change to the current bylaws. Change will be submitted and voted on at general membership meeting at camp. Change involves Article V, Section 3 and 4 and Article VII, Section 1. Essentially the proposal will be to indicate that one absence will be allowed, but should a second occur the individual will be removed. Submission will also eliminate "Excused" vs. "Non Excused".

Board of Directors

Nominations and or interest for the 2013-2014 Board of Directors should be submitted to Sam or Jean.

At this point in time the ballot will include: Samantha Donoghue, Julie Chaloupka, Jean Wiza, Mary Kay Lee, Linda Lee, Scott Uhlman, Kelly Zolinski, Tyler Engler and Erica Andres. If this does not change no election will be needed at camp.

Social Activities

JULY 28, 2013 CAR-A-FUNDA CHARITY CAR SHOW on Oven Island Lakeside Park Fond du Lac, WI

Investments/Purchases

Data Projector – our current data projector that is used for the movie and board meeting at camp was donated used a number of years ago. At some point the bulb will go – replacement on this particular bulb is upwards of \$1,000. Linda has done some research and found that replacement projector will cost between \$400 - \$1000 depending on features.

First Aid Kit – a kit will be purchased and made available throughout the week of camp.

Newsletter

The next issue will be sent out by Scott Uhlman in September.

Future Meetings

Tuesday, July 30, 2013 @ 7:00 p.m., Camp Wawbeek, Wisconsin Dells

Meeting adjourned at 2:45 p.m. by President Samantha Kostowicz. Motion to accept by Scott Uhlman, second by Kelly Zolinski

June 22, 2013 WALH meeting minutes submitted by:
Linda Lee, Secretary
6/28/13